

**Forest Heath District Council
St Edmundsbury Borough Council**
Joint Executive (Cabinet) Committee Decisions Notice
(Published: Wednesday 27 June 2018)

The following decisions were taken by the Joint Executive (Cabinet) Committee on **Monday 25 June 2018** and, if not called in by Councillors, will come into operation on Thursday 5 July 2018. This procedure does not however, apply to decisions that have been recommended to either Forest Heath District Council (FHDC) or St Edmundsbury Borough Council (SEBC) respectively for a final decision (and which are also indicated within the decisions below). An executive committee decision may be called in, in accordance with the Overview and Scrutiny Committee Procedure Rules contained within Part 4 of each Council's Constitutions, by at least five Councillors submitting the required call-in request form to the Assistant Director (HR, Legal and Democratic Services) (e-mail: democratic.services@westsuffolk.gov.uk) **by 5.00 pm on Wednesday 4 July 2018.**

Should you have a query regarding any of the decisions taken, contact should be made with the named officer in the first instance, either on the telephone number listed against their name, or via email using the format firstname.surname@westsuffolk.gov.uk. Alternatively, you may also contact the relevant Portfolio Holder on the telephone number listed against their name, or via email using the format firstname.surname@stedsb.gov.uk or firstname.surname@forest-heath.gov.uk Contact may also be made via Democratic Services, West Suffolk House, Western Way, Bury St Edmunds Suffolk, IP33 3YU

Agenda Item and Report No.	Declarations of Interest/Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
Item No. 7 CAB/JT/18/005	None	<p><u>Recommendation of the Overview and Scrutiny Committees: 6 and 7 June 2018: West Suffolk Homelessness Reduction Strategy 2018-2023</u></p> <p>RESOLVED:</p> <p>That the designed version of West Suffolk Homelessness Reduction Strategy 2018-2023, attached as Appendix 1 to Report No: CAB/JT/18/005, be approved.</p>	<p>The Homelessness Reduction Act 2002 requires all councils to review and produce a new homelessness strategy at least every five years. A review of West Suffolk's existing strategy was due in 2018 and following the introduction of the Homelessness Reduction Act 2017, which brought in a number of fundamental changes to legislation and additional duties, these were reflected in the Strategy.</p> <p>The Cabinets acknowledges the importance of the Strategy and how the depth and scope of the review</p>	<p>To continue with the current Homelessness Strategy. However, this means that the strategy would not be consistent with the requirements of the Homelessness Reduction Act 2017 or with changes to the Housing Options and Homelessness service in response to the Act.</p>	<p><u>Portfolio Holder:</u> Cllr Sara Mildmay-White (West Suffolk Lead for Housing) 01359 270580</p> <p><u>Officer:</u> Davina Howes Assistant Director (Families and Communities) 01284 757070</p>

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			has contributed to a comprehensive understanding of the key issues facing West Suffolk.		
Item No. 8 CAB/JT/18/006	None	<p><u>West Suffolk Annual Report 2017/2018</u></p> <p>RESOLVED:</p> <p>That the West Suffolk Annual Report 2017/2018, as contained in Appendix A to Report No: CAB/JT/18/006, be approved.</p>	<p>The West Suffolk Annual Report highlights the key activities and developments that have been achieved over the financial year 2017-2018, with regard to the priorities set out in the West Suffolk Strategic Plan.</p> <p>The Annual Report contains a number of case studies and examples from West Suffolk to illustrate the achievements described. The revisions proposed by FHDC's and SEBC's Overview and Scrutiny Committees at their meetings on 6 and 7 June 2018 respectively have also been considered and incorporated, where appropriate.</p>	<p>It is good practice for councils to report on progress against their priorities through an Annual Report and ensures transparency on how they spend public money. Forest Heath and St Edmundsbury could report separately on their work to achieve their priorities. However, this would not reflect some of the excellent work which has been delivered jointly across the whole of West Suffolk. Also, it would not show the continued joint working between Forest Heath and St Edmundsbury.</p>	<p><u>Portfolio Holders:</u> SEBC Cllr John Griffiths 07958 700434</p> <p>FHDC Cllr James Waters 07771 621038</p> <p><u>Officer:</u> Davina Howes Assistant Director (Families and Communities) 01284 757070</p>
Item No. 9 CAB/JT/18/007	None	<p><u>West Suffolk Growth Investment Strategy: Energy Framework</u></p>	<p>The Cabinets have adopted the Energy Framework as they recognise <i>"there is great scope to invest in energy and infrastructure</i></p>	<ul style="list-style-type: none"> The Cabinets could choose not to adopt either strategy and 	<p><u>Portfolio Holders:</u> SEBC Cllr Alaric Pugh</p>

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		<p>RESOLVED: That:</p> <p>(1) The West Suffolk Energy Framework, a document supporting the Council's West Suffolk Growth Investment Strategy, as attached at Appendix B to Report No: CAB/JT/18/007, be approved; and</p> <p>(2) Local Energy East, a Tri- Local Enterprise Partnership Energy Strategy, as attached at Appendix C to Report No: CAB/JT/18/007, be endorsed.</p>	<p><i>to not only get an economic and financial return but social benefits too", as set out in the previously adopted overarching West Suffolk Growth Investment Strategy.</i></p> <p>The Framework satisfactorily sets out the policy context (local, regional, national and financial) for investing in energy for West Suffolk, including reflecting national context around environmental drivers, clean growth principles from the Industrial Strategy as well as the latest research and intentions of Local Energy East, a Tri-Local Enterprise Partnership Energy Strategy. This latter strategy was also supported and endorsed by the Cabinets.</p>	<p>assess energy project opportunities solely against the growth Investment Strategy principles. However, it is considered that a separate Framework clearly sets out the proposed vision and objectives regarding the energy-related ambitions the Councils wish to achieve.</p> <ul style="list-style-type: none"> An alternative is that the Councils could decide not to actively support energy projects; however, this would not accord with its previously adopted plans and strategies. 	<p>07930 460899</p> <p>FHDC Cllr Lance Stanbury 07970 947704</p> <p><u>Officer:</u> Jill Korwin Director 01284 757252</p>

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Item No. 10 CAB/JT/18/008	None	<u>Data Protection Policy</u> RESOLVED: That the Data Protection Policy, as contained in Appendix A to Report No: CAB/JT/18/008, be approved.	The Cabinets acknowledge that the Councils' approach to managing data required review, largely in response to the introduction of the General Data Protection Regulations (GDPR), and is satisfied that the revised Data Protection Policy has been updated appropriately to meet the new requirements.	No other options have been considered or rejected as the Data Protection Policy required appropriate review, particularly in light of the introduction of GDPR.	<u>Portfolio Holders:</u> FHDC Cllr Ruth Bowman 01638 510896 SEBC Cllr Carol Bull 01953 681513 <u>Officer:</u> Leah Mickleborough Data Protection Officer 01284 757162
Item No. 11 CAB/JT/18/009	None	<u>The Apex Forward Plan</u> RESOLVED: That: (1) The Apex Forward Plan, as contained in Appendix A to Report No: CAB/JT/18/009, be approved; and (2) the monitoring arrangements, as set out in Section 2 of Report No: CAB/JT/18/009, be approved.	The Cabinets have adopted The Apex's Forward Plan, acknowledging its steady growth since opening in October 2010, and supporting The Apex's continued growth and development through its ten year strategic vision set out in its Forward Plan.	The Cabinets could have not adopted or amended the Forward Plan however, they are satisfied that the Plan satisfactorily sets out the future vision for The Apex.	<u>Portfolio Holder:</u> SEBC Cllr Jo Rayner 07872 456836 <u>Officer:</u> Mark Walsh Assistant Director (Operations) 01284 757300
Item No. 12 CAB/JT/18/010	Cllrs Carol Bull and John Griffiths declared local	<u>Guildhall and 79 Whiting Street, Bury St Edmunds</u>	The Cabinets are satisfied that the appropriate governance changes regarding the transfer of the managing trustee role for the	It has already been agreed to transfer the management of the properties to a	<u>Portfolio Holder:</u> SEBC Cllr Jo Rayner

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	non-pecuniary interests as two of SEBC's nominated representatives on the Guildhall Feoffment Trust	<p>RESOLVED:</p> <p>That a Deed of Variation be prepared and signed to enable the transfer of the managing trustee role for the Guildhall and 79 Whiting Street, Bury St Edmunds from St Edmundsbury Borough Council to the Bury St Edmunds Heritage Trust.</p>	Guildhall and 79 Whiting Street from the Borough Council to the Bury St Edmunds Heritage Trust are required to assist with the completion of the Guildhall project.	third party as part of the project, and the options for doing that have been assessed by the Heritage Trust in consultation with its funders and partners, including the Council and Guildhall Feoffment.	<p>07872 456836</p> <p><u>Officer:</u> Alex Wilson Director 01284 757695</p>
Item No. 15 EXEMPT CAB/JT/18/013	None	<p><u>EXEMPTION REMOVED:</u> <u>Investing in our Commercial Asset Portfolio (para 3)</u></p> <p>RECOMMENDED TO SEBC COUNCIL (17 July 2018):</p> <p>(1) Delegated authority be given to the Chief Executive and the Section 151 Officer, in consultation with the Leader of St Edmundsbury Borough Council and the Portfolio Holder for Planning and Growth, to exercise the purchase of the land and former Clearance Retail Warehouse, Beetons Way, Bury St Edmunds (including appropriate legal agreements) for up to £1.65 million (subject to valuation,</p>	The acquisition is regarded a strategic land acquisition given its potential location to the Council's Western Way landholdings, the overall educational corridor along Beetons Way and, if nothing else, as a potential rental unit within the Councils commercial asset portfolio.	The Council could choose not to seek to purchase the land and building. This option has been considered and is outlined in section 1.3.2 of Report No: CAB/JT/18/013.	<p><u>Portfolio Holder:</u></p> <p>SEBC Cllr Alaric Pugh 07960 460899</p> <p><u>Officer:</u> Rachael Mann Assistant Director (Resources and Performance) 01638 719245</p>

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		<p>contract, due diligence and full surveys).</p> <p>(2) A capital budget of £1.74 million is established, for the purchase and to include stamp duty land tax and due diligence costs including structural surveys, along with a £105,000 revenue 'holding costs' budget, both funded as detailed in section 2.6 of Exempt Report No: CAB/JT/18/013 , for the purchase outlined in (1) above.</p> <p>(3) Agreement is given to Council's Section 151 Officer to make the necessary changes to the Council's 2018/19 prudential indicators as a result of recommendation (2).</p>			

Jennifer Eves
Assistant Director (HR, Legal and Democratic Services)
27 June 2018